

# Questionnaire

## Your organisation

How effective is your organisation's infrastructure?

### Strategy

	Yes	No	Not sure
Do you have a clear idea of your organisation's future direction?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do your teams have a clear idea of your organisation's future direction?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do your teams clearly understand their own individual purpose within the organisation?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you want/need to improve the focus and direction of where the business is heading?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is your organisation's profitability where it could/should be?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you certain of your organisation's sustainability of revenue streams?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have ideas for significant revenue streams that you just can't get around to researching or implementing?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you as focused on your customers as you need to be?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have a 12 to 18-month growth plan?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have sufficient and capable resources to deliver your services/products effectively? (Including suitable premises?)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are your 3rd party suppliers delivering the required results?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Systems & Tools

	Yes	No	Not sure
Do your systems support your business processes effectively?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do your teams have tools to support their tasks?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are your teams using the systems and tools efficiently?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you regularly review your systems and tools?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you making the most of your systems and tools?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you need to develop your systems and tools?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you manage the data within your systems appropriately?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Policies & Processes

	Yes	No	Not sure
Do you have your company policies documented and regularly reviewed and updated?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you confident that your policies are being adhered to?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are your business processes operating efficiently?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are your business processes cost effective?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you regularly review and improve your business processes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have an efficient strategic planning process?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have supportive HR processes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have robust finance processes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have robust departmental processes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have quality monitoring processes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have clear decision making processes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have clear communication processes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have adequate knowledge transfer and training processes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have meaningful key reporting data to measure the success of your business?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have Service Level Agreements in place with your suppliers?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

If you answer 'No' or 'Not sure' to more than 5 statements, then working with alchemy may be the perfect solution.

Give us a call on 0845 8736 793 or visit [www.alchemysupport.co.uk](http://www.alchemysupport.co.uk) to find out how we can help you

